61ST DISTRICT COURT VOLUNTEER AGREEMENT

I agree to perform _____ unpaid hours of service and abide by the following conditions. These hours are in lieu of my fines & costs.

I agree to perform ___ ____hours in lieu of jail time. These hours are mandatory.

1. I will wear **long pants, a shirt**, **and a shoe that covers my foot** including a jacket and boots when necessary; **short pants and sandals are strictly prohibited**. I will dress appropriately for my shift assignment. **No cell phones or electronic devices** are permitted.

2. I will report as scheduled. **I will abide by the attendance policy as administered by the Community Service site I am placed at. In addition, I agree to complete my assignment by the deadline established by the Alternative Sentencing staff.** Any absences must be addressed with the community service site supervisor. The community service site reserves the right to terminate my assignment at any time if they feel their attendance requirements are not being met.

3. **I will notify Alternative Sentencing if I begin feeling ill or COVID-like symptoms**: fever, cough, shortness of breath, sore throat, a loss of taste or smell, chills, repeated shaking with chills, muscle pain, or headache. I will notify the Alternative Sentencing department if I am sick or have any medical procedures that may interfere with my community service assignment and provide proof.

4. **I will not consume any alcohol or drugs before/during reporting to my work assignment**. Reporting to a community service shift under the influence of any drugs or alcohol is strictly prohibited. The community service site reserves the right to terminate the assignment in the event drugs or alcohol are present. Smoking is allowed only in designated areas AND permission of the site Supervisor.

5. I will contact the community service site that I am placed at immediately for any changes in my schedule. Contact must be made during business hours via phone, or whichever preference as indicated by the supervisor. I also agree to contact the Alternative Sentencing Department in the event I am unable to complete my assignment by the deadline and must provide sufficient and valid reasoning.

6. **I will perform the work as directed by the supervisor**. Any disrespect directed towards a supervisor, refusal to work and/or walking away from a work site will result in termination from the program**.**

7. I will report any injury to my supervisor immediately.

8. **I will not engage in any violent, threatening, harassing or obscene behavior, verbally or physically**.

The city does not assume responsibility or liability for any injury caused due to your negligence, nor does it accept the same in regard to injury or damage caused by or to you involving a third party. Therefore, in consideration of the permission granted you to participate in this program, you for yourself, heirs, and administrators, release 61st District Court, the City of Grand Rapids, its employees and agents, from all claims, demands, and actions for injury sustained to your person and/or property during your participation in this program. You also agree to hold 61st District Court, the City of Grand Rapids, its employees and officials, and anyone affiliated with the various work sites, harmless from any lawsuits or claims arising there from, and agree to indemnify the same in the full amount of judgments obtained. You also acknowledge your participation in this program is voluntary, and you are not in any way an employee, servant, or agent of the Court, the City of Grand Rapids, or the work site.

I have read, or had read to me, the conditions under which I will be assigned and understand that any violation of these rules will result in seeing the Judge and/or termination from the program.

Participant _____ Date _____

Court personnel _____